



INSTYTUT ALLERHANDA

**RULES OF**  
**KONGRES PRAWA PRZESTRZENI KOSMICZNEJ – COSMO2015**  
**ALLERHAND SPACE LAW AND POLICY SUMMIT 2015**



INSTYTUT ALLERHANDA

## § 1

### DEFINITIONS

Whenever in these Rules one of the following words or phrases is mentioned:

- a) **"Registration Form"** – it shall be construed as the form available on the official Web Site of the Summit used as a site for Participant's registration for the Summit,
- b) **"Summit"** – it shall be construed as the conference entitled "KONGRES PRAWA PRZESTRZENI KOSMICZNEJ - COSMO 2015 [ALLERHAND SPACE LAW AND POLICY SUMMIT – COSMO 2015]" held on 26 November 2015 in Warsaw,
- c) **"Fee"** – it shall be construed as the fee for participation in the Summit as per the information published by the Summit Organiser on the Official Web Site of the Summit; the Organiser envisages varied Fees depending on the participant's group membership. Details of the different Fees are given in Attachment no. 1 hereto.
- d) **"Base Rate"** – it shall be construed as the highest rate for participating in the Summit,
- e) **"Organiser"** – it shall be construed as Instytut Allerhanda [Allerhand Institute] based in Kraków, at Plac Sikorskiego 2/7, 31-115 Kraków, entered into the register of associations, other social and professional organisations, foundations and public health care units held by the District Court for Kraków Śródmieście in Krakow, 11th Economic Division of the National Court Register under entry no. KRS 0000364125, NIP 676-242-91-76, REGON 121345308,
- f) **"Bank Account"** – it shall be construed as bank account no.: 66 2490 0005 0000 4600 7284 6335 held by Instytut Allerhanda in Alior Bank S.A.,
- g) **"Rules"** – it shall be construed as this document,
- h) **"Official Web Site of the Summit"** – it shall be construed as the web site service available at: [www.cosmo.allerhand.pl](http://www.cosmo.allerhand.pl),
- i) **"Participants"** – it shall be construed as the individuals who have been registered as Participants in the Summit using the Registration Form,
- j) **"Agreement"** – it shall be construed as an agreement by and between the Participant and the Summit Organiser whereby the Organiser undertakes to hold the Summit, ensure the venue, refreshments during coffee breaks and lunch plus conference materials for the Participant; the Participant undertakes to pay the Fee. Other rights and duties of the parties deriving from the agreement are defined more precisely in the Rules.



INSTYTUT ALLERHANDA

## § 2

### EXECUTING THE AGREEMENT

1. The Agreement shall be entered into by registering the participation using a relevant Registration Form.
2. The Organiser's publishing of the Registration form on the Official Web Site of the Summit shall not constitute an offer within the meaning of the regulations of the Act of 23 April 1964 - The Civil Code. Participant's registration through the Registration Form shall be construed as a binding offer subject to section 4 below and the Organiser's reply to the so submitted offer shall be construed as its acceptance. The Agreement shall be entered into upon Participant's receipt of the Summit Organiser's reply confirming the registration by way of electronic correspondence.
3. These Regulations constitute an integral part of the Agreement.
4. Participants' registration through the registration Form shall be binding upon them and shall entail legal consequences hereunder. A confirmation of the Participant's submission of a binding offer and its receipt by the Summit Organiser (within the meaning of Art. 66<sup>1</sup>§1 of the Act of 23 April 1964 - The Civil Code) shall be upon displaying on the Summit Participant's computer of a message of the following content: *"Thank you for registering for Kongres Prawa Przestrzeni Kosmicznej - COSMO 2015 [Allerhand Space Law and Policy Summit - Cosmo 2015]. We hereby confirm the receipt of your registration form. You will soon receive information concerning your entry on the Participant list"*, or of other equivalent content.
5. A participant may withdraw from participating in the Summit by submitting a relevant representation using the electronic mail to this address: [cosmo@allerhand.pl](mailto:cosmo@allerhand.pl). Settlements between the Participant and the Organiser shall be under the following rules:
  - a) where the Organiser receives a representation concerning resignation by 19 October 2015, the Summit Organiser shall have the right to retain 50% of the paid Fee, and if the Fee has not been paid - it may require its payment in the same amount increased by statutory interest calculated as of 25 November, 2015;
  - b) where the Organiser receives a representation concerning resignation after 19 October 2015 or is not provided with such a representation, the Organiser shall be entitled to retain the entire Fee amount, and if the Fee



INSTYTUT ALLERHANDA

has not been paid – it may require its payment in the same amount increased by statutory interest calculated as of 25 November, 2015.

6. The Organiser reserves the right to withdraw from the Agreement by 3 November, 2015 in which case the Participant shall be reimbursed with the full Fee amount within 5 working days of the date of the Conference Organiser's withdrawal from the agreement; where necessary, the Participant shall receive a correcting VAT invoice. Any further claims of the Participant are hereby excluded.

### § 3

#### THE FEE

1. Participant shall be required to pay the Fee within 5 working days of the date of execution of the Agreement, however not later than by 25 November 2015.
2. Participant shall be required to pay the Fee via bank transfer to the bank account as per the information concerning the bank account number and the Fee amount as provided on the Official Web Site of the Summit and submit a confirmation thereof using a relevant e-mail [cosmo@allerhand.pl](mailto:cosmo@allerhand.pl) address
3. Having made the payment, the Participant shall receive a VAT invoice drawn up in accordance with the prevailing regulations. The Participant shall have the right to pay an amount smaller than the required Base Rate solely where the payer (recipient of the VAT invoice) is an entity which has been classed as one of the entities entitled to make such a payment.
4. If Participants declared an amount different than the Base Rate on the Registration Form, they shall be required to confirm their participation in Participant category for which the Fee in the amount other (lower) than the Fee is applicable. Confirmation of the classification into individual categories should be in particular through submission of relevant explanations and copies of documents to this address: [cosmo@allerhand.pl](mailto:cosmo@allerhand.pl). If the Participant's entitlement to the discounted Fee derives from Participant's membership in a specific group, e.g. professional group, the Organiser – by disclosing the Participant's affiliation in the Summit materials, or ID badges – may, at its sole discretion, mention such membership. Where the participation in a particular group for which a lower fee has been envisaged, is not documented, the Participant shall be required to pay the Base Rate. For avoidance of doubts: in such a case the decisive factor in determining the Fee amount shall be confirmation of membership in a particular group of Participants, and not only identification thereof on the Registration Form, even though the Organiser provided such membership information on the representation concerning acceptance of the Offer and the relevant Fee amount.



INSTYTUT ALLERHANDA

The Fee as deriving from Attachment no. 1 shall take precedence over Participant's confirmation of its membership in a particular Participant group.

## § 4

### SUMMIT ORGANISATION

1. The Organiser reserves the right to amend the Summit programme in particular in connection with the occurrence of new up-to-date topics or confirmation or resignation from participation by some of the speakers. The Participant shall not be entitled to make claims of the Organiser in the connection with the foregoing.
2. The Organiser reserves the right to change the date of the Summit for reasons beyond its control in which case the participant resigning from participation in the Summit shall be entitled to reimbursement of the registration fee in full amount. At the same time, the Organiser shall not cover any additional expenses borne by the Participant in connection with the participation in the Summit.
3. The Organiser shall not be liable for difficulties or being unable to hold the Summit for reasons beyond its control including in particular the following:
  - a) third party actions interfering or otherwise affecting the functioning of the Official Web Site of the Summit or the course of the Summit,
  - b) actions of partners, sponsors or other entities engaged in the Summit organisation.
4. Video recording or taking photos during the Summit without prior consent of the Organiser shall be prohibited.
5. The Organiser shall not be liable for the form and means used by the partners, sponsors or other entities engaged in Summit organisation to submit the marketing message to persons who are in the rooms to be used as the exhibition site.
6. The Organiser shall not be liable for any possessions of the participants which may be lost, damaged or stolen during the Summit.
7. The Organiser reserves the right to exclude the Participant from participation in the Summit whose actions violate public order or have an adverse effect on the Organiser or otherwise harm or may harm the Organiser. Such an exclusion due to the Participant's fault shall be without prejudice to other Organiser's rights and shall not relieve the Participant from the duty to pay the Fee.

## § 5



INSTYTUT ALLERHANDA

### **IMAGE**

1. The Organiser shall be entitled to record and disclose the name and image of the Organisers.
2. The Organiser shall be entitled in particular to place the name of the participant including its current affiliations on the Official Web Site of the Summit.
3. The Organiser shall have the right to register and publish the materials related to the course of the Summit and to make them available to third parties.
4. Participation in the Summit shall be equivalent to giving consent to the commercial use of the results of the following:
  - a) Participants having been filmed or taken picture of as an element of a bigger whole,
  - b) Participants have given their voluntary consent to an interview before a camera, or posing for a picture.

### **§ 6**

#### **COMPLAINTS**

1. Any complaints of the Participants concerning the Organiser should be submitted to the Organiser's address in writing otherwise being null and void.
2. The complaints of the Participants may be submitted not later than within 14 days of the conclusion of the Summit. Any complaints reported after that date shall not be considered.
3. The Organiser shall consider the complaints within thirty days of their receipt.

### **§ 7**

#### **FINAL PROVISIONS**

1. Any disputes derived in connection with the participation in the Summit shall be resolved by the court with the jurisdiction over the seat of the Organiser.
2. In matters not governed hereunder, the provisions of the Civil Code shall be applicable.
3. Approval of the Regulations shall be equivalent to consent to the processing of personal data by the Organiser under the conditions derived from the prevailing law in particular from the Act of 29 August 1997 on Personal Data Protection (Journal of Laws No. 133, item 833, as amended).



INSTYTUT ALLERHANDA

4. Invalidity, ineffectiveness or inability to exercise some of the Regulations provisions shall be without prejudice for validity, effectiveness or enforceability of other provisions. In which case the Rules shall be binding as a whole and the defective provisions shall be replaced with the contractual provisions of the content admissible under the prevailing law and fulfilling the purpose of the Regulations and Agreement in the widest possible extent.

Attachment no. 1: Participation Costs – Table of Participation Fees

**KONGRES PRAWA PRZESTRZENI KOSMICZNEJ- COSMO 2015**

**ALLERHAND SPACE LAW AND POLICY SUMMIT – COSMO 2015**

**26 November 2015, Warszawa**

<b>Participants</b>	<b>Fee</b>
<b>Private Sector State Treasury Companies Representatives</b>	750
<b>Summit Partner Representatives</b>	550
<b>Members of Towarzystwo Akademickiego Instytutu Allerhanda</b>	as per the TA IA Regulations and the information



INSTYTUT ALLERHANDA

	below (*)
<b>Students under 26</b>	290
<b>Academics, Ph.D. students (who are not employed by the university and in private sector at the same time)</b>	400
<b>Representatives of public organisations NGO representatives (who are not employed by the NGO and in private sector at the same time)</b>	

**(\*) Members of Towarzystwo Akademickie Instytutu Allerhand who paid the membership fee in full amount shall have the right to a PLN 50 discount on the net fee.**

**(\*) Members of Towarzystwo Akademickie Instytutu Allerhand who paid the membership fee while applying a relevant discount shall have the right to a PLN 25 discount on the net fee.**

**(\*\*) all fees are given as their net values**